

## NOMINATION FORM FOR 2024 REGION VIII OFFICERS 2023 ELECTIONS

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**Eligibility:** Nominees must be research administrators from the Region VIII geographic area and current NCURA members. Nominees must have previous experience volunteering for Region VIII. Nominees are encouraged, if successful, to attend the NCURA Annual Meetings in Washington, D.C.

**Process:**

- Please **complete this form, attach a copy of your resume/CV and include a photograph of yourself**. This will be posted on the voting site
- Submit the completed form via email to Secretary, International Region ([ncura.regionviii@gmail.com](mailto:ncura.regionviii@gmail.com)) by **20 August 2023**
- Two candidates will be selected for each position
- The National Office will send an electronic ballot of up to two candidates for this position to each member of Region VIII to cast their vote from late-**August 2023**
- The Chair of Region VIII will notify all the candidates of the results in October 2023 following the close of the voting period.

**Select the position nominating (only one)**

- Chair-Elect
- Secretary
- Treasurer-Elect
- Engagement Coordinator

**Nominee information:**

Name	Ellen Thompson
Title	Senior Grant Audit Manager
Department	
Organisation	LEES Accountants
Address	Ingram House, Meridian Way, Norwich, Norfolk, NR12 7AH, UK
Email address	<a href="mailto:e.thompson@leesaccountants.co.uk">e.thompson@leesaccountants.co.uk</a>

**LATE APPLICATIONS WILL NOT BE ACCEPTED**

### **Personal Statement (1-page maximum)**

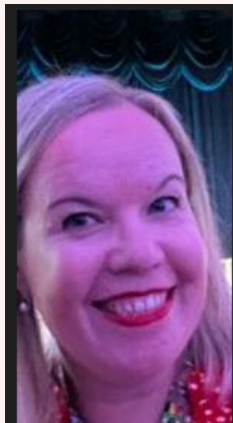
As a NCURA VIII member since 2016, and a qualified chartered accountant, I can bring my vast expertise and knowledge to this treasurer role, and work with the Region 8 board to continue to make Region 8 the best region of NCURA.

In a unique position as an NCURA member, I am not a research administrator, but I am Senior Grant Audit Manager at LEES Accountants, in the UK. Our dedicated team currently perform a donor/finance audit on 700 research projects per year, covering UK funding (UKRI, DSIT, DEFRA), EC funding (FP7, H2020, Horizon Europe, INTERREG, EDCTP), and US federal funds (the "Single Audit"). We are renowned for our expertise in this field, and regularly present our knowledge at ARMA, EARMA and NCURA. I am also the co-champion ARMA Special Interest Group on Audit (ARMA is the UK association of research managers).

I have a Bachelor of Accountancy degree from the University of Stirling, UK, and spent my junior year at the University of Massachusetts-Amherst. Upon graduation, I qualified as a Chartered Accountant of Scotland with Crowe Horwath in London, UK, and specialised in non-profit audits, auditing renowned charities such as the Royal British Legion. In 2009, I moved back to my home city of Norwich, UK, to LEES, and set up the dedicated grant audit department from scratch: literally from zero in 2009 to hero in 2013!

Using my knowledge as a specialist non-profits auditor in my previous life, I have previously acted as the volunteer treasurer for the UK's largest scout group, the 8<sup>th</sup> Norwich Sea Scouts, and now I'm ready to take on another treasurer role – double-entry bookkeeping to me is a better invention than the wheel!

In my personal time, I spend much time with my family (husband Sam, Scotland's #2 croquet player, and 4 year old daughter, Winnie). We are usually found at the weekend either at a local zoo or a dinosaur park! I also love reading, and read the 7 Harry Potter books annually, along with word games and nonograms (none of my family will play Boggle with me anymore).



## ELLEN THOMPSON

+44 7796516989

Ethompson007@yahoo.co.uk

## PROFILE

Known as the European expert on US federal fund audits for foreign organisations, I enjoy a challenging and fast-paced work environment. Fail to prepare, prepare to fail!

## SKILLS

- Advanced Microsoft office (word, excel, powerpoint)
- Highly analytical and logical
- Excellent people skills
- Attention to detail

## PROFESSIONAL EXPERIENCE

### Position (November 2009 - Current)

LEES Accountants, Norwich, UK

- Senior Grant Audit Manager
- Co-ordinate and manage the LEES dedicated grant audit team, covering audits such as UK Government, INTERREG, FP7, H2020, Horizon Europe, US Federal Single Audit
- ARMA SIG co-champion for Audit Special Interest Group
- Regularly presents on the nuances of grant audits across Europe and the US.

### Group Treasurer (December 2012 to May 2014)

8<sup>th</sup> Norwich Sea Scouts (Norwich School)

- Volunteer treasurer for one of the UK's largest scout groups
- Responsibilities include bookkeeping, budgeting, credit control, and management reporting.

### Auditor (September 2004 to November 2009)

Crowe Horwath, London, UK

- From graduate trainee to non-profit audit senior specialist
- Auditor of renowned charities and private schools
- Included a 3-month secondment to the Chicago Crowe Horwath office

## EDUCATION

Professional Qualification: Chartered Accountant, Institute of Chartered Accountants Scotland (2007)

Degree: 2:1 Bachelor of Accountancy, University of Stirling, UK (2004)

A-Levels: Biology B, Maths B, French C, Norwich School, UK

GCSEs: 8 As, 1 A\*, Norwich High School, UK