

## NOMINATION FORM FOR 2024 REGION VIII OFFICERS 2023 ELECTIONS

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**Eligibility:** Nominees must be research administrators from the Region VIII geographic area and current NCURA members. Nominees must have previous experience volunteering for Region VIII. Nominees are encouraged, if successful, to attend the NCURA Annual Meetings in Washington, D.C.

**Process:**

- Please **complete this form, attach a copy of your resume/CV and include a photograph of yourself**. This will be posted on the voting site
- Submit the completed form via email to Secretary, International Region ([ncura.regionviii@gmail.com](mailto:ncura.regionviii@gmail.com)) by **20 August 2023**
- Two candidates will be selected for each position
- The National Office will send an electronic ballot of up to two candidates for this position to each member of Region VIII to cast their vote from late-**August 2023**
- The Chair of Region VIII will notify all the candidates of the results in October 2023 following the close of the voting period.

**Select the position nominating (only one)**

- Chair-Elect
- Secretary
- Treasurer-Elect
- Engagement Coordinator

**Nominee information:**

Name	Carrie Manning
Title	International Funding Manager
Department	International Business (Research & Knowledge Exchange Services)
Organisation	The University of Strathclyde
Address	16 Richmond St, Glasgow G1 1XQ
Email address	carrie.manning@strath.ac.uk

**LATE APPLICATIONS WILL NOT BE ACCEPTED**

**Personal Statement (1-page maximum)**

I would like to apply for the position of Volunteer/Engagement Coordinator as I feel I have the right skillset to support regional activities and opportunities for members of Region VIII. As an International Funding Manager for the University of Strathclyde – an international, technological university based in Glasgow, Scotland – I regularly collaborate with diverse and global teams, support extensive international partnerships, and help build our international reach and profile with a range of stakeholders. I am the coordinator for both Strathclyde’s Malawi Advisory Group and our Sub-Saharan Africa International Development Group, and I also sit on the Advisory Board for our Centre for Sustainable Development, providing a strong foundation for international engagement. My role requires effective communication, project management and problem-solving skills that would be beneficial to the role of Volunteer/Engagement Coordinator.

I also have significant event management experience in my previous roles for charities and NGOs, by both coordinating and managing multiple small and large-scale fundraising events, donor and stakeholder engagements, showcase events and workshops.

I am passionate about helping people and would be a warm and friendly addition to the NCURA Region VIII Executive Committee and supportive to both new and existing members. I believe this would be a great opportunity for me to meet new people and help build my global network within research administration. Thanks for your consideration.

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**CONTACT**

University of Strathclyde  
16 Richmond St, Glasgow  
G1 1XQ  
+44(0)141 548 4258  
Carrie.Manning@strath.ac.uk

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**EDUCATION**

Fashion Business  
2.1 BA (Hons)  
Glasgow Caledonian  
University

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**TRAINING**

Aurora - AdvanceHE  
Leadership Programme

The Prince's Trust:  
Fundraising with Impact  
Step Up to Management  
Fundraising Foundation  
programme

Continuing Professional  
Development: Centre for  
Research on Families &  
Relationships – Involving  
Children & Young People in  
Research & Consultation

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**SKILLS**

Fundraising | Critical  
Thinking | Communication  
Project Management  
Interpersonal  
Assertiveness | Resilience  
Creative | Confident  
Problem Solving | Research  
Organisation | Planning

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**ABOUT ME**

I'm a passionate business development and research administration professional confident in developing and maintaining strategic relationships and delivering results. I have extensive experience in fundraising, commercial development, marketing and communications and international funding. My current role in research administration is on a global scale, working with academics across our four faculties, as well as senior staff, with a focus on international markets beyond the EU, building and maintaining strong relationships related to international research and knowledge exchange across and outside the University.

**EMPLOYMENT HISTORY**

**INTERNATIONAL FUNDING MANAGER | UNIVERSITY OF STRATHCLYDE**

*August 2019 – Present*

To lead on the promotion of opportunities for funding for Research, Knowledge Exchange and Education from international sources on a global scale to the Strathclyde academic community, and to staff within the University's Strategic Themes, its Research Clusters, and its International Strategic Partnerships. To build and maintain strong relationships related to international R&KE across and outside the University including supporting key relationship management with strategic funders of University research & knowledge exchange activity.

- To develop specialist knowledge of key international funding opportunities outside of the European Union relating to key staff to enable them to build a substantial portfolio of new research, knowledge exchange and education activity.
- Promotion across the university to academic staff of key international funding opportunities outside of the European Union, across a range of funding agencies including Newton Fund, UN, World Bank etc, that may be of interest.
- Present detailed seminars to audiences of University Staff on international funding opportunities including invited external speaker input with a view to understanding relevant funder priorities.
- To support the University's ODA ambitions and objectives and to promote ODA opportunities, working in liaison with senior staff within the University and our international partners, including the management of the Malawi Advisory Group and the Sub-Saharan Africa International Development Group.
- Read and review the content and presentation of applications to international funding bodies, based on a clear understanding of the aims, priorities and assessment cultures of the funders involved.
- Host and deliver detailed meetings, workshops and seminars with staff of the University as needed in order to identify, discuss, and pursue international funding opportunities
- Influence and advise on developments within the UK and overseas which may impact on the ability of Strathclyde to achieve its international funding ambitions.
- Working with senior staff of the University to understand the priorities of individual members of staff,
- including Deputy Associate Principals Vice Deans of Research, Strategic Themes, and Special
- Advisers to the Principal and support in the pursuit of international R&KE funding and partnership opportunities.

## **HEAD OF DEVELOPMENT | IMPACT ARTS**

*February 2017 – July 2019*

Leading the Development team, I was responsible for developing an innovative fundraising strategy and ensuring that Impact Arts met its annual c. £1.6m income generation targets. I was also responsible for the organisation's marketing and communications and as a member of the Senior Management Team, I contributed to the strategic leadership at Impact Arts. Key duties included:

- To lead the development and evaluation of Impact Arts' fundraising and partnership strategy to ensure, through diverse and sustainable income streams, that the organisation can deliver on its strategic objectives;
- To develop funding bids and proposals for flagship and commissioned projects and ensuring that delivery teams are aware of the outcomes and requirements of funders and partners, consistent with finance and outcome plans;
- To lead on the development of strategic partnerships which bring value to Impact Arts;
- As a member of the Senior Management Team, participate in the strategic management of the organisation, supporting the Board, developing and maintaining key relationships and networks;
- To lead the delivery of fundraising events including Donor and Political visits and annual showcase events with a view to strategic stewardship and engagement.
- To lead our Marketing & Communications strategy and achieve social media and engagement objectives, including an effective stakeholder engagement plan and coordination of appropriate communications and events.

## **NATIONAL FUNDRAISING & PUBLIC AFFAIRS MANAGER | THE PRINCE'S TRUST**

*May 2010 – February 2017*

I was directly responsible for sourcing and developing new national funding opportunities, leading on the development of new bids, managing ongoing relationships and contracts, and event delivery. Key duties included:

- To generate income from existing national and regional public sector sources in line with Prince's Trust annual income targets and contribute to an overall team target in excess of £4m;
- To lead and support national bids and proposals which secure appropriate funding to build and grow Trust activity in Scotland and obtain/comply with Prince's Trust approval protocols;
- To maintain and develop strong account management relationships with new and existing contacts; to identify new funding opportunities; and to create funding partnerships that support the business plan;
- To lead on event management of key public affairs events in Scotland including annual Parliamentary Reception including budgetary control, risk-analysis, staff management and liaise with contractors and partners.
- Assist in leading and supporting various high-profile events including stakeholder engagement visits and supporting the coordination of Royal Events and Celebrate Success Awards ceremony.
- To develop and implement The Trust's annual public affairs plan in Scotland – including leading the development of stakeholder mapping and an annual engagement plan for key Scottish opinion formers;
- To manage contractual obligations and external PR agency including annual reviews, work content, budget and tendering;
- To lead the monitoring of key changes and practice developments in all areas of policy and fundraising (Scottish Government, Local/UK Government or European);