

# NCURA International Region Membership Committee

## Committee Member

### DESCRIPTION OF POSITION

The Membership Committee of the International Region will develop programs for welcoming new members and, point potential members to NCURA.

#### **DURATION of Appointment:**

Two year term, on a calendar year appointment basis.

- A. **Function of Position** – To participate in the development, implementation, and oversight of new member programs.
- B. **Essential Duties and Responsibilities & % Time Devoted** – The Membership Committee meets virtually, on-line and via monthly telephone conference call. Approximately 3 hours per month can be anticipated.
- C. **Qualifications/Requirements**
  - 1. *Knowledge and/or Skills* – An understanding of NCURA's primary mission and the benefits of membership.
- D. **Education and/or Experience** – Familiarity with university research administration/management.
- E. **Training and Support** – The Chairperson of International Region's PDC and the NCURA staff provide necessary orientation and support.